

**CITY OF BREWER  
COMPREHENSIVE PLAN COMMITTEE MEETING  
MINUTES  
APRIL 29, 2013**

Chairman Campbell called the meeting to order at the Brewer City Hall Council Chambers at 8:00 a.m.

The following were in attendance:

|                           |             |
|---------------------------|-------------|
| Kevin Birch               | Present     |
| Allen Campbell            | Present     |
| Jim Donnelly              | Absent      |
| Michael Fitzpatrick       | Present     |
| Nicole Gogan              | Present     |
| Kevin Gresser             | Present     |
| David Hanna               | Present     |
| Frank Higgins             | Present     |
| Linda Johns               | Present     |
| D'arcy Main-Boyington     | Present     |
| Janet McIntosh            | Present     |
| Daniel O'Connell          | Present     |
| Bev Uhlenhake             | Present     |
| Andrew Varisco            | Present     |
| <br>Consultant Rich Rothe | <br>Present |

Also in attendance was Dave Cote (Public Works Director) from 8:30 to 9:25.

Minutes of the April 8, 2013 Committee meeting were unanimously approved with minor changes.

Water, Sewer, Stormwater Goals, Policies, and Strategies. The Committee made the following comments:

- Rich noted minor changes should be consistent on when the City Council should be listed under “responsibility”. Perhaps add the overall City Council’s role in an introduction section.

Public Safety Inventory. The Committee made the following comments:

- Rich noted that new information on the ISO rating was added;
- The Committee noted that the ISO rating of 4 is only within 5 miles of the Public Safety building;
- The Committee asked when the last ISO rating was determined.
- The absence of a drug program should be removed from “challenges” because there are drug treatment programs available.

Public Works Inventory. Rich noted this inventory was prepared after meeting with Public Works Director Dave Cote and noted that department does much more work than appears on paper. Dave Cote and the Committee made the following comments:

- Brewer has 63 miles of total roads (the 14 miles of state and state aid road is included in this total);
- The sewer techs work under Environmental Services Dept;
- Under “inventory”, the street vacter is better known as a street sweeper, PW tractor trailer also has 25 yd dump trailer and a tanker trailer. The vacter sewer flusher truck is under the Environmental Services Dept;
- Bombardier spelled incorrectly;
- PW does equipment reconditioning to save the City money;
- Some ADA requirements fall under PW, such as sidewalk ramps;
- Brewer does not have great ADA access on local roads;
- PW contracts with the Water Dept and Environmental Services Dept for projects;
- PW works together with the City of Bangor where feasible, such as the purchase of rock salt, painting, and materials;
- PW maintains and operates fueling facility for the City and School Dept. using a MEMS database and fuel key system (Brewer Housing Authority also uses the facility);
- Would like to see the City use vehicles with better fuel economy and less noise for operators;
- Safety is important. PW has an in-house safety committee, training twice a year, and 50 policies on safety;
- Certain education is by conferences and workshops, such as traffic control, storm water technologies and stream barriers;
- City has been very good about providing equipment PW needs to do its work;
- Challenges – added tasks with no additional employees; summer staffing keeps getting reduced;
- Summer crews are very important for projects such as painting crosswalks (the number of intersections to be painted has doubled from years ago);
- PW now does capital improvement projects, which is a change from 14 years ago (PW can work for ½ to 2/3 the cost of a private contractor, but needs to limit its work to projects that can be completed in 6 weeks to 2 months);
- PW also assists in railroad crossing work;

Public Works Goals, Policies and Strategies. The Committee and Dave reviewed the 1995 Comp Plan goals, policies and strategies. The Committee made the following comments:

- Continue to do projects where feasible;
- Continue summer staffing;
- Fully utilize personnel;
- Keep infrastructure in safe and good repair;
- Continue current systems – is. fuel system, vehicle maintenance, snow removal;
- Continue to support other departments.

Solid Waste Inventory. Rich noted that the solid waste inventory was prepared after talking with City Staff. The Committee made the following comments:

- PAYT working well;
- The orange PAYT bags rip easily;
- Include a summary of what each City dept oversees;
- Environmental Services Dept was created with responsibilities divided, Engineering Dept created from PW (this is a realignment of departments since the 1995 plan was completed);
- Potential recycling center for all recycling in one location;
- Recycling at landfill entrance may need new location in future; difficult to use in winter;

Solid Waste Goals, Policies, and Strategies. Ken Locke, Director of Environmental Services has assisted new goals, policies and strategies. The Committee commented as follows:

- Strategy #2G – change to explore options. Perhaps new landfill or a transfer station;
- Committee asked whether there could be a one-stop waste disposal site.

A question was raised about the proposed zoning amendments. Linda agreed to send copies of the proposed amendments to the Committee but noted the short time frame.

Rich and Linda will prepare updated copies of the revised documents as discussed at this meeting.

The meeting adjourned at 10:05 a.m.